

STANDARD FOR NAMING AN OWNERSHIP

When the ownership is...	...you will use the following format for the ownership name...
a State	State of Oregon
a County	Starr County
a City or Town	Denver
a subdivision	Meadow School District No. 29
an individual	Smith, John
two or more individuals, or a partnership	Smith, John, et al. <i>You must use the name of the principal member or the member handling the transaction.</i>
an estate undergoing administration	Smith Estate, John <i>You must use the name for whom the estate is being administered. You must not use the name of the trustee, receiver, administrator, or executor of the estate.</i>
a corporation or partnership	Smith Lumber Company