

## **Delivery Instructions for the Courier**

1. Deliver the package or packages addressed to the Federal Register first.

### **FEDERAL REGISTER**

Office of the Federal Register  
National Archives & Records Administration  
800 North Capitol Street, N.W. - Suite 700  
Washington, D.C.  
phone: (202) 523-5240; Mon.- Fri., 8:45 am - 5:15 pm  
[Located 3 blocks North of the Union Station Metro stop.]

2. The remaining packages are addressed for delivery to the General Accounting Office and Capitol Hill (Senate and House) and may be delivered in any order.

### **GENERAL ACCOUNTING OFFICE**

General Counsel  
General Accounting Office  
441 G Street, N.W.  
Washington, D.C. 20548  
phone: (202) 512-5400  
[There is a receiving room for documents to the right as you enter from G Street.]

### **SENATE**

Office of the Vice-President  
U.S. Capitol, S-212  
Washington, D.C. 20510  
phone: (202) 224-2424  
[Located on the 2nd floor of the Senate wing of the Capitol building.]

### **HOUSE of REPRESENTATIVES**

Speaker of the House of Representatives  
U.S. Capitol, H-232  
Washington, D.C. 20515  
phone: (202) 225-0600

[The main reception desk for the House of Representatives is located on the 2nd floor of the House wing of the Capitol building.]

The packages for General Accounting Office, Senate, and House of Representatives each contain two copies of the transmittal form (one original and one copy). Both the original and the copy are tagged with a "Sign Here" tag at the bottom. Please have the person at the desk who receives the package *sign and date both the original and the copy*. After signing, the recipient keeps the original. You keep the signed copy and return it to the originating office at FWS. The signed copy is our return receipt. Any questions, call FWS-PDM at (703) 358-1730.